



ITAK

PLAN

**PROFICIENCY TESTING
FOR PHOSPHATE
2021**

ACCREDITATION

ITAK – Instituto de Tecnologia August Kekulé is an ABNT NBR ISO / IEC 17043 Proficiency Testing provider accredited by “Coordenação Geral de Acreditação do Inmetro (Cgcre)”, for the following PT's: Iron Ore, Gold Ore, Copper Ore and Concentrates, Nickel Ore, Silver and Niobium Iron Alloy, and aims to provide its customers with the practice of continually improving their performance in performing chemical analyzes worldwide.

The project is going to continue in **2021** and **ITAK** is going to promote four rounds of **Proficiency Testing Program for Phosphate** and invites the laboratories of such market to join the group of participants.

BENEFITS

Besides an impartial tool of assessment laboratory performance, the participation in proficiency tests has several benefits, such as:

- ✓ Adherence to one of the requirements of **ISO / IEC 17025** for companies already Accredited, or searching to accreditation on this ISO standard or other quality systems;
- ✓ Increased metrological reliability of the results obtained by the laboratory from their levels of precision and accuracy;
- ✓ Comparison with other industry laboratories and finding improvement opportunities to increase performance level (benchmarking);
- ✓ The opportunity of evaluation and comparison of methodologies seeking one that best suits the level of accuracy required for specific parameters and levels;
- ✓ Awareness on the type of deviations that may be done by the laboratory (systematic or random) guiding actions to eliminate/minimize them;
- ✓ Identify staff training needs; and/or normalization or improvement of analytical methods.

CONFIDENTIALITY

According to a confidentiality protocol adopted by ITAK, the labs are identified by specific numerical codes, and the participant knowledge and access only to their own code, avoiding collusion among participants, which in case of occurrence or suspicion, it will be properly investigated and handled by the program coordination team.

The performance comments described in the final reports are also confidential and intended to provide important information to the person in charge of the laboratories so that they have a thorough evaluation of the quality aspects of their analysis and know where to act effectively to correct possible deviations.

The experimental results obtained by the Participant Laboratory or even their performance in the Proficiency Testing may be disclosed to third parties with the consent of the Participant Laboratory.

All participating laboratories must be aware that their reported results may be used by ITAK in the certification of reference materials used in the PT as test items, preserving the data confidentiality.

STATISTICAL TREATMENT

For this Proficiency Test, it is required a group of participants greater than 6 (six) laboratories. The results obtained by the participants are evaluated according to methodologies and statistical tools referenced by the ISO standards.

According to the results for accuracy assessments, the performance of the participants can be classified as **satisfactory**, **unsatisfactory**, or **questionable** for each parameter evaluated.

If the participant does not provide complete data to evaluation for some specific analyses, the report will be issued as “insufficient data”.

Each used statistical technique has its use limited and conditioned to the number of participants who reports numerically valid results and approved in the Evaluation and Treatment Outliers.

SAMPLES AND ANALYSES

In 2021, **ITAK** will launch four rounds of **Proficiency Testing Program for Phosphate Analyses**. In each round, it will be sent a pair of samples with different levels of concentration. Each sample will be split into five (05) sachets containing **10 g** each, totaling 10 sachets per round.

The samples used in the Proficiency Testing Program are Reference Materials (MR's) with proven homogeneity and stability. RM's are produced by ITAK in accordance with the ISO 9001: 2015 Quality Management System and ISO quality protocols (ISO Series Guide 30 to 35) and ABNT NBR ISO 17034 - General requirements for the competence of reference materials producers.

The participating laboratory is required to undertake one (1) independent determination in each sample, preferably in five (05) different days, analyzing a couple a day, employing one or more validated analytical methods. The methods used should be reported with the results. The samples must be analyzed as ordinary routine samples of the laboratory, without any special treatment.

The parameters to be determinate in each sample are listed below:

- ✓ **Fe₂O₃, Al₂O₃, SiO₂, MnO, TiO₂, P₂O₅, CaO, MgO, K₂O, BaO, SrO, Nb₂O₅, C, S and LOI (Loss On Ignition)**

The samples will be sent by ITAK from João Monlevade / MG, under the guidance of the Participant Laboratory, using an appropriate way to transport. In case of loss or damage to any test item, ITAK will evaluate the possibility of replacement, which will depend on how it can be transported and the delivery deadline not to compromise the schedule.

It is the participant's responsibility to follow up and clarify the shipment through customs or carrier when it is required. If samples come back to ITAK because of incorrect address information or because the laboratory has not clarified the shipment through customs, ITAK can charge reshipping expenses.

Test items can be shipped using customer account on FedEx, DHL, and UPS carriers.

Along with the samples will also follow instructions directing the Participating Laboratory on how to treat the samples, carry out the analyzes and report the analytical results.

Any communication about this Proficiency Testing, such as doubts, reporting of results, technical reports, and certificates of participation, is by software available at www.itak.com.br/app for participating laboratories.

In addition to their test results and methodologies, ITAK PT participants should also report the measurement uncertainties of each analyzed parameter (if available). It has to be sent as the Standard Uncertainty Combined, without application of any coverage factor, which would make it Expanded Uncertainty. Such data should be reported in specific fields in the ITAK PT Management System.

Invalid analytical results such as "less than" or "zero" are not amenable to statistical evaluation. Therefore, in these situations, ITAK will not do the participant performance evaluation.

ANALYTICAL METHODS

The Participant Laboratory should use its routine procedures to analyze the requested parameters. The suggested analytical methods for the **Proficiency Testing Program in Phosphate Analyses** are:

- ✓ **Loss on ignition (LOI):** Gravimetric Method;
- ✓ **C,S:** Method of direct combustion and determination by Infra Red Analyzer;
- ✓ **CaO, MgO, Al₂O₃, SiO₂, Fe₂O₃, MnO, TiO₂, P₂O₅, K₂O:** Fusion and determination by XRF or AAS or ICP-OES;

All the results and used methods should be reported by the electronic form provided by ITAK and available on the PTP Management System on the WebSite.

The used methods should be informed following, whenever possible, the standard "Digestion Technique / Instrument Finish" using simplified codes as examples below:

- ✓ Fusion with Li Meta or Tetraborate and X-Ray Fluorescence finish: **FUS-XRF**;
- ✓ Combustion e Infrared finish (Leco): **COMB-IR**;
- ✓ Four acid digestion (HF, HNO₃, HClO₄, HCl) and ICPOES finish: **DIG4AC-ICP**;
- ✓ Alkaline fusion and ICPOES finish: **FUSALK-ICP**;
- ✓ Four acid digestion (HF, HNO₃, HClO₄, HCl) and Gravimetric finish: **DIG4AC-GRA**;
- ✓ Gravimetric method: **GRA**;
- ✓ Termogravimetric analyzer: **TGA**;

SCHEDULE FOR 2021 ROUNDS

The proposed schedule for 2021 is presented in the table below however it can be adjusted as required. The official schedule will be available on the PTP Management System and/or communication-related to each round.

Steps of Program	1 st Round 2021 (11st)	2 nd Round 2021 (12nd)	3 rd Round 2021 (13rd)	4 th Round 2021 (14th)
1- Sending invitations	09/Mar/2021	--	--	--
2-Confirmation of participants	31/Mar/2021	--	--	--
3- Sending samples to the participants	19/May/2021	02/Jul/2021	23/Aug/2021	08/Oct/2021
4- Receiving samples by the participants	04/Jun/2021	19/Jul/2021	10/Sep/2021	25/Oct/2021
5- Completion of the Analyses and report the results by the participants	02/Jul/2021	16/Aug/2021	11/Oct/2021	29/Nov/2021
6- Preparation and delivery of Performance Report to the participants.	23/Jul/2021	06/Sep/2021	25/Oct/2021	17/Dec/2021

Note: the dates in bold (item 5) must be met to avoid delays in issuing the results, which can compromise the subsequent rounds of the program. If delays occur, the Program Coordination must be contacted to assess the possibility of extending the deadline without compromising the schedule or loss to the other participants. If there are unjustified delays, ITAK may close the rounds without the missing results.

For each round, the instructions will be sent along with the samples, containing guidelines on how the laboratory should proceed, and specific information about the samples such as expected levels of the analyte (s).

REQUIREMENTS FOR PARTICIPATION

The Laboratory interested in participating in the **Proficiency Testing Program for Phosphate - ITAK - 2021** should be a legal responsible organization with technical capacity and equipment to carry out the chemical analysis of its scope; complete the registration form on the ITAK website at <https://pep.itak.com.br/login.php> , confirming its participation until the deadline set in the schedule.

PERFORMANCE REPORT

For each round of the **Proficiency Testing Program in Phosphate Analyses – 2021**, ITAK will issue a personalized digital Interlaboratory Performance Evaluation Report under confidentiality identification for the internal evaluation of the Participant Laboratory and identifying improvement opportunities.

The Performance Report is structured in accordance with the ISO / IEC 17043 requirements.

If the participant wants to receive the report of another unit of the same business group, it must be requested directly to the person in charge, or through a formal authorization from the person in charge. Preliminary reports will not be issued.

If required, ITAK may rectify or ratify reports provided that such corrections do not require further statistical processing of data. All rectification generates a new version and new report number that will replace the previous version when published and communicated.

If required, by law, the performance report can be delivered or presented to Regulatory Entity or Public Prosecutor's Office without participant permission who will be formally and previously communicated.

If it is not possible to deliver the performance report on the date planned in the schedule, the participants will be promptly notified of the possible delay and on the new date delivery.

ITAK Interlaboratory Performance Report is accepted as an ISO/IEC 17025 requirement.

APPEAL

The participant of ITAK's Proficiency Test has the right of appeal against its performance evaluation on the Technical Report.

The participating who has doubts or disagrees with the performance evaluation must register its appeal in the "Appeals" field in the Proficiency Test Management System.

Meeting a requirement of ABNT NBR ISO/IEC 17043 - Conformity assessment – General requirements for proficiency testing, ITAK has a procedure that manages this process.

INVESTMENT

Request us a proposal by email: tecnologia@itak.com.br

ITAK has an attractive discount policy such as: participation of several units companies belonging to the same economic group, discounts for laboratories participation in more than one PT, discounts for purchase ITAK's CRM, etc. Find out more by contacting us through: interlab@itak.com.br

All customs duties are participants' responsibility.

The participant is responsible for the bank transfer taxes. The bank expenses must be not shared.

SUBCONTRACTED ACTIVITIES

For this PT, homogeneity tests analyses of Reference Materials used as samples (test items) can be subcontracted from competent laboratories.

COORDINATION TEAM

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Technical Director

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